

WESTERN CAPE FACILITATION OF LEARNING POSTGRADUATE WORKSHOPS 2020 PROGRAMME FOR POSTGRADUATE RESEARCH SUPPORT WORKSHOPS

KEY TO VENUES

B-01: Venue 1 in Block B, First Floor

A-12: Postgraduate Writers Commons, Block A, First Floor

Times: (unless otherwise specified): 09h00-12h00

IMPORTANT:

Workshops will take place between April and October. Some workshops will be repeated, but not all.

Programme changes might happen – please check your workshop dates and times prior to attending.

The presenters are subject to availability, and presenters for certain topics might change.

Please book for your workshops, and please cancel if you cannot make it.

Please book at: ctntut@unisa.ac.za

WORKSHOP TITLE	DATE & TIME	VENUE	FACILITATOR	DESCRIPTION
Introduction to Regional Postgraduate Support	28 March 2020	B-01	Miemie Taljaard Sophia August	Aim: This session aims to introduce postgraduate students to Regional Research support services and provide support and guidance on how to access library web-portals and e-resources. This is the first of 17 workshops offered to postgraduate students at the Unisa Western Cape campus. This introductory workshop focuses on the support that regional support units can offer postgraduate students. Presentations will be made by Library and Facilitation of Learning staff.
Scientific Writing for Postgraduate Students: An introduction to postgraduate reading and logical introductions to literature.	04 April 2020	B-01	Miemie Taljaard	Aim: Students should be able to acquaint themselves with the scientific writing process and its key stages, and to organize and structure a scientific paper in accordance with the IMRAD (Introduction, Methods, Results and Discussion) model. This workshop is intended to immerse postgraduate students, ranging from fourth year students to PhD level, who have little or no previous experience of doing empirical research but who are already in the process of working on a research topic. This session will be devoted to introduce students to key terms used in academic writing, for them to broaden their understanding of the nature of academic enquiry in academia, as well as to acquire a set of strategies to cope with the research demands of postgraduate writing.

Writing a Literature Review	18 April 2020	B-01	Miemie Taljaard	<p>Aim: To introduce students to the various parts of a literature review, to use bibliographic annotations, to contrast and compare and integrate resources. This session will also look at the linguistics of a literature review and discourse and strategic competence to put forth a sound literature review.</p> <p>This part is often viewed by students as the most difficult part of the academic research process. This workshop will introduce students to practical strategies on how to organise, structure and use academic arguments in presenting an argument. The workshop will also introduce students to linguistic techniques and academic communicative competence i.e. concept mapping and mind-mapping in their writing. Finally, samples of other students' literature reviews of previous years will be analysed and discussed.</p>
Contextualising research approaches	9 May 2020	B-01	Miemie Taljaard	<p>Aim: Students should be able to demonstrate an understanding on the series of tasks linked to composing, editing, and revising a research proposal.</p> <p>Writing your proposal for your research project is one of the most important parts of postgraduate research and determines your research for the rest of your academic enrolment. During this workshop, students will be taken step-by-step through the processes to produce a proposal that is of an acceptable academic standard. This will include key components, consisting of the Problem Statement, Aim, Objectives, Rationale, Methodology, Literature Review and Ethical Statement.</p>
Developing a theoretical framework	16 May 2020	B-01	Miemie Taljaard	<p>Aim: This session aims to assist students through the process of selecting a research topic, and to contextualise this within their research discipline.</p> <p>This workshop deals with strategies in finding a suitable research topic, and aligning the problem statement to the context, with consideration to the aim, objectives, and their alignment in context to the students' work itself.</p>
Research Writing workshop for undergraduate social work students	27 May 2020	B-01	Jacques du Toit Belinda Moosa	<p>Aim: To introduce students to writing techniques linked to the social work profession.</p> <p>Report writing for social work is essentially a language-centred activity, as report writing can be viewed as a core skill in this human-centred profession. The need for participative voices would imply that reports are presented through a participatory approach whilst providing a clear client-based account. The aim of this workshop is to provide students with the skills, knowledge and cognitive agility when entering communities and account for events which include interviews and observations whilst focusing on the distinct writing styles needed within their prospective social work professions.</p>

Using and constructing an argument using suitable methodologies	06 June 2020	B-01	Miemie Taljaard	<p>Aim: This session introduces to students how to Write an arguable thesis statement, voice a complexity of issues and sustain progressive, focused, and logical argument to support their thesis statement</p> <p>Presenting an argument and weigh evidence in relation to knowledge and theory is crucial for research writing. This workshop will enable students to present an argument in relation to the research questions. The workshop will focus on the ‘three worlds’ of Mouton and focus on what an argument is, and what distinguishes it as a well-constructed argument.</p>
Plagiarism and Ethics in Research: Non-medical research, Honours, master’s and PhD	13 June 2020	B-01	Miemie Taljaard	<p>Aim: After this session, students need to be able to apply the training on research ethics evaluation, and engage with critical issues on ethics in research. In addition, participants should be able to engage with the discussion of research integrity and engage with the values they are promoting through their academic work.</p> <p>This workshop is a structured continuation of the TRREE courses and will cover why ethics is important in research and how to apply for ethical clearance through the university prior to the commencement of your research. This session deals with practical issues of conducting research using social science methodologies. This workshop will differentiate between those using only critical analyses as opposed to those dealing with human participants in their research project.</p>
Ms Word for Postgraduate students	20 June 2020	B-03	Richard Wright Avron Beaumont Miemie Taljaard	<p>Aim: This workshop is for postgraduate students wishing to learn how to format large documents in Microsoft Word according to Unisa thesis requirements.</p> <p>This interactive workshop is a boot camp session on how to navigate Ms Word from a postgraduate perspective. Students will be able to actively manage their digital academic attempts, back up files, become an ethical internet user, how to cite in-text referencing using Ms Word suites and how to create table of contents and indentation.</p>
Ethics documentation: Designing questionnaires, interview guides, and creating your CV for Ethical Clearance inclusion	11 July 2020	B-01	Miemie Taljaard	<p>Aim: The aim of this workshop is to guide students through all documents accompanying the Ethical Clearance application form including how to draft an abbreviated CV, design questionnaires (quantitative) and interview guides (qualitative).</p> <p>Although often estimated, these documents play a crucial role in determining whether the applicant is aware of his/her participants and the audience’s needs.</p>

Selecting and using research instruments (Qualitative Research)	18 July 2020	B-01	Jacques du Toit	Aim: This session introduces students to the coherent relationship between the data instrument, the actual data and the method use to analyse the data (coding). This workshop will focus on a qualitative research methodology, and include the different types of interviews, the focus groups and the actual chapter (Chapter 3, 4, 5). The facilitator will discuss the characteristic features of each of these instruments and how to gather and decode the data for the report.
Integrated Literacies: Introduction to Descriptive Statistical Analysis (Quantitative Research)	08 August 2020	B-01	Elizabeth Booie Miemie Taljaard Jacques du Toit	Aim: This workshop will introduce students to the basic analysis of quantitative data using SPSS. Students will be provided with a brief overview of the SPSS package, and will be given brief input on coding, entering and cleaning data. MS Excel will be covered during this session as well and the functionalities of Excel as a means to interpret data.
Content and Thematic Analysis: Coding	15 August 2020	A12	Miemie Taljaard	Aim: To provide an understanding of the principles and phases that enable quality thematic analysis. This workshop will take place in the form of a mini-lecture, and through practical activities and group work. The aim is to focus on ways to extract themes and codes from activity-based examples.
Referencing styles	05 September 2020	B-01	Miemie Taljaard	Aim: This sessions will focus on plagiarism, citation and referencing. Students' referencing styles will be looked at, especially how students can credit original sources but not losing their own academic voice. Quoting and Paraphrasing will be discussed. All postgraduates should attend this workshop.
Editing your own work	12 September 2020	A12	Miemie Taljaard	Aim: To provide an understanding of the principles of editing your own work. This workshop will provide guidance to postgraduate students on best practices in self-editing their own writing. Editing is viewed as the final part of revision and should be prioritised by students, prior to submitting their work. Macro- and micro-editing skills will be looked at.